

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

February 25, 2025

The Southern Ohio Educational Service Center Governing Board met on Tuesday, February 25, 2025, at 6:30 pm for its regular monthly meeting. Members present were Ms. Gausman, Mr. Hixson, Dr. Kirby, Mr. Lane, Mr. Mount, Mr. Peck, Ms. Ruth, Ms. Stepp, and Mr. West, along with Curt Bradshaw, Superintendent, and Rachel Meyer, Treasurer. The guests present were Casey Enochs and Amanda Perkins.

APPROVAL OF THE MEETING AGENDA (Resolution #4973)

It was moved by Ms. Stepp and seconded by Dr. Kirby to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

MINUTE APPROVAL (Resolution #4974)

It was moved by Mr. Mount and seconded by Mr. Hixson that the January 14, 2025, meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

The meeting was open for public participation. None received.

SOUTHERN OHIO ESC SHARED EXPERTISE

Ms. Perkins' presentation included the following:

- What does school social work look like?
- Districts served by SOESC (Laurel Oaks, Miami Trace, Fairfield)
- Items she has engaged in as a Social Worker for SOESC include:
 - Team Leader
 - Provides clinical and training supervision
 - Completes curriculum associated with Erin's Law and SAVE students
 - Crisis intervention
 - Provides referrals and connections to community resources
 - Created and manages Lion's Care Closet
 - Staff training focused on trauma-informed approaches and suicide prevention
 - PBIS team member

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SOUTHERN OHIO ESC SHARED EXPERTISE (Cont.)

- Exciting news: Ms. Martini and Ms. Walker passed their clinical exam for their Licensed Independent Social Worker (LISW) certification. Congratulations to both!
- Opportunities to Grow: pursuing CARF (Commission on Accreditation of Rehabilitation Facilities) accreditation which would allow SOESC to create our own school based mental health program for the districts we serve.

AUTHORIZE AND DIRECT OSBA TO MAKE RECOMMENDED POLICY CHANGES
(Resolution #4975)

It was moved by Dr. Kirby and seconded by Ms. Ruth to authorize and direct the Ohio School Boards Association to make recommended Southern Ohio Educational Service Center policy changes in light of HB 33 legislative changes impacting the Ohio Department of Education and the State Board of Education.

[See Minute Pages #2398 - #2400]

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

ADOPT STATE MODEL POLICIES AND PROCEDURES (Resolution #4976)

It was moved by Mr. Mount and seconded by Mr. Peck to adopt the State Special Education Model Policies and Procedures as presented in accordance with federal IDEA 34 CFR 300.201, ORC §3323.08, and OAC §3301-51-01.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

Ms. Enochs shared information regarding the State Special Education Model Policies Adoption:

- *History*
- *What does this mean for ESC's.*
- *The implementation date was July 1, now January 24th due to the re-submission of the regs and model policies.*

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Special Education Model Policies Adoption (Cont.):

- *We have been working on new agreements with SOESC, including the SOLC, to communicate with the districts on procedures.*
- *We (SOESC) can now be named in a State Complaint/Due Process.*
- *District-level meetings were held with the District Reps (special education directors) to communicate the changes.*
- *Department meetings held with SOLC and will continue to go over expectations and laws.*
- *We have also asked our legal team to speak at our last legal update this month regarding these changes.*
- *We feel like we have a proactive approach to these changes.*

GREAT OAKS ITCD REPORT

Mr. Lane indicated that the application deadline for programs has closed. Applications have increased and he indicated it may be somewhat attributed to two commercials. The commercials were shared with the board for their viewing.

Lastly Mr. Lane indicated that the new EV (Alternative/Electrical Vehicle) Program will launch in Fall 2025.

LEGISLATIVE LIAISON REPORT

Ms. Ruth referenced the items below from the January 2025 issue of "The Link":

From the Governor's Desk

The 135th General Assembly ended when both chambers officially adjourned on Dec. 30, 2024. The following bills were passed by both the House and Senate and were signed into law by Gov. **Mike DeWine**:

- **Senate Bill (SB) 208** – This bill:
 - Requires school districts to include an exception for military children in open enrollment policies,
 - Eliminates laws requiring instruction on proper interactions with peace officers to high school students and in driver's education based on a model curriculum developed by the Department of Education and Workforce,

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LEGISLATIVE LIAISON REPORT (Cont.)

- Permits, rather than requires, public schools and educational service centers to have law enforcement officers or prosecutors with relevant experience provide employee in service training on child sexual abuse,
 - Permits a pre-service teacher permit to be one year in duration,
 - Permits educational aides or assistants and instructional assistants to provide services under the Autism and Jon Peterson Special Needs scholarships virtually,
 - Requires each school district and educational service center to seek to meet the varying and unique needs of students and teachers and consider certain factors when purchasing technological office equipment,
 - Establishes the Prenatal-to-Five Early Childhood to Post-Secondary Regional Partnerships Program to support early childhood to post-secondary regional partnerships throughout Ohio.
-
- SB 234 – This bill requires schools and higher education institutions to include the national suicide and crisis lifeline telephone number on student identification cards, student planners and electronic portals (language formally a part of HB 571).
 - House Bill (HB) 8 – This bill enacts the "Parents' Bill of Rights". Public schools are now required to adopt a policy on parental notification regarding student health and well-being and instructional materials with sexually explicit content. Public schools are also now required to adopt a policy on release time for religious instruction (RTRI). Formerly language from HB 445 and SB 293, the RTRI amendment was added to HB 8 by the Senate. It clarified boards of education may include in their policy a requirement for background checks of employees and volunteers of RTRI sponsor as well as their own definition of core curriculum. Boards of education and the sponsoring RTRI entity are required to collaborate on when programing is offered during the school day.
 - HB 206 - This bill permits a school district to establish a policy that authorizes the district superintendent, or equivalent administrator, to expel a student for not more than 180 school days for actions that pose "imminent and severe endangerment" to the health and safety of other students or school employees. The bill also permits a public or chartered nonpublic school to store a drug prescribed to a student for a seizure disorder in an easily accessible location. The Senate amended the bill to include 2024-25 school year exemptions for community school closures and increased the funding for school choice program administration by \$4,140,000 in FY 2025.

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APPROVAL OF EXECUTIVE SESSION (Resolution #4977)

It was moved by Mr. Lane and seconded by Mr. Hixson to take a roll call to enter into Executive Session at 7:18 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

A roll call vote was taken to enter into Executive Session. Members present and voted yes were Ms. Gausman, Mr. Hixson, Dr. Kirby, Mr. Lane, Mr. Mount, Mr. Peck, Ms. Ruth, Ms. Stepp, and Mr. West.

The Board returned from Executive Session at 7:43 p.m.

FINANCIAL REPORTS

Treasurer, Ms. Meyer reviewed the monthly reports with the Board.

APPROVAL OF PAID BILLS (Resolution #4978)

It was moved by Dr. Kirby and seconded by Ms. Ruth that the paid bills for the previous month be approved as presented, for a total of \$1,042,604.49.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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APPROVAL OF INVESTMENTS (Resolution #4979)

It was moved by Mr. Mount and seconded by Mr. Peck to approve the following investments as transacted by Treasurer Meyer.

<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Amount</u>
1/24/2025	General	Home Federal Savings and Loan OH CD	1/23/2026	4.15%	\$ 125,000.00
1/24/2025	Waddell	Home Federal Savings and Loan OH CD	1/23/2026	4.15%	\$ 50,000.00
1/24/2025	General	Bank3 Memphis TN CD	7/24/2026	4.15%	\$ 125,000.00
1/24/2025	Waddell	Bank3 Memphis TN CD	7/24/2026	4.15%	\$ 50,000.00

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

TREASURER DISCUSSION ITEMS

Reminder Financial Disclosure Forms Due May 15, 2025:

- If you would like a paper form, please let me know; otherwise, you can fill out and submit your form online.

Fiscal Office Update:

- Amanda Ely and I sent out the fourth of six invoices for the year for primary services for Hopewell and ESC during the week of February 10.
- We are beginning to plan for FY2026 service needs. I have begun gathering information from team leaders and supervisors. I have also contacted district superintendents regarding their service needs.
- I would like to take this opportunity to thank everyone who completed the Superintendent and Treasurer evaluations. Curt and I met Dr. Kirby on January 23. I appreciate the feedback and kind remarks shown to me on the evaluation.

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TREASURER DISCUSSION ITEMS (Cont.)

Professional Development:

- On February 5, 2025, I attended the SERS Soundbite regarding the New Compensation Rule where Employer Outreach discussed the updated compensation rule that will go into effect July 1, 2025.
- On February 19, 2025, I will attend the Contractor Mini-Series webinar hosted by SERS. This workshop will cover Uploading Contribution Reports, Manual Entry, Copy Forward, Zero File, Payment Remittance, Applying Credit Memos, and Making Payments.
- Also, on February 27, I will attend the BWC Employer Update Webinar. This month's discussion items include the BWC audit, payment options, claim reports available on their website, important dates, and monthly safety tips.

District Performance Feedback:

- Treasurer responses shared with board members

Audit Update:

- Per Elizabeth Pool, State Audit Manager, the FY24 single audit should be completed in the next couple of weeks.

PERSONNEL CONTRACT RESIGNATION: R14/ESC (Resolution #4980)

Upon the recommendation of Superintendent Bradshaw, it was moved by Mr. Lane and seconded by Mr. Hixson to approve the resignation of the following personnel:

R14/SOESC RESIGNATION

<u>Name</u>	<u>Position</u>	<u>Contract Type</u>	<u>Effective Date</u>
Mead, Linda	OIP Lead Consultant	Retired Administrator Certificated	06-28-2025
Metz, Rebecca	Intervention Specialist	Certificated	08-15-2025

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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PERSONNEL CONTRACT AGREEMENT(S): R14/ESC (Resolution #4981)

Upon the recommendation of Superintendent Bradshaw, it was moved by Ms. Ruth and seconded by Ms. Gausman that the board approves employment contracts for the following personnel subject to the provision of O.R.C. §3319.02, O.R.C. §3319.08 and/or O.R.C. §3319.081. All personnel are subject to assignment by the Superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

R14/ESC CONTRACT AGREEMENT(S)(Cont.)

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/ Rate	Contract Type	Comments
Bales, Staci	Early Childhood Intervention Specialist (ECIS) Itinerant Teacher	2024-2025	1 Year	192 (days to be prorated based on start date)	Master's	MA A/ Step 24/ \$424.739 per diem	Certificated	Employment is pending based on the issuance of the ECIS Supplemental Endorsement Pathway, successful background check, and meeting all employment requirements
Payton, Karlie	Substitute Teacher	2024-2025	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$130.00 per diem	Certificated	SOLC
Shotts, Cheyenne	Substitute Teacher	2024-2025	1 Year	As Needed	No Degree on Schedule	No Schedule/ No Step/ \$130.00 per diem	Certificated	SOLC

East Clinton Substitutes

- | | | |
|----------------------|--------------------|--------------------|
| 1. Allen, Corey | 2. Bambic, Zachary | 3. Boysel, Katelyn |
| 4. Griffith, Mikayla | 5. Payton, Karlie | |

Great Oaks (Laurel Oaks Campus) Career Campuses Substitutes

1. Bambic, Zachary

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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APPROVAL OF POLICY MANUAL UPDATE (Resolution #4982)

Upon the recommendation of Superintendent Bradshaw, it was moved by Ms. Stepp and seconded by Dr. Kirby to approve the following policy manual update:

New Policies

IGAE Health Education

IGAH/IGAI Family Life Education/Sex Education

Policy Manual Update

BDC Executive Sessions

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

APPROVAL OF OUT-OF-STATE TRAVEL (Resolution #4983)

Upon the recommendation of Superintendent Bradshaw, it was moved by Ms. Gausman and seconded by Mr. Hixson to approve out-of-state travel for **Curt Bradshaw** to attend the Association of Educational Service Agencies (AESA) Executives in Residence at Region 11 ESC, in White Settlement, Texas, and Region 16 ESC, in Amarillo, Texas, on March 3 – 7, 2025. *A portion of the costs will be covered by scholarship funds awarded to SOESC.*

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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APPROVAL OF OUT-OF-STATE TRAVEL (Resolution #4984)

Upon the recommendation of Superintendent Bradshaw, it was moved by Dr. Kirby and seconded by Mr. Peck to approve out-of-state travel for **Curt Bradshaw** to attend the Association of Educational Service Agencies (AESAs) Summer Leadership Conference at Region 13 ESC in Austin, Texas, on July 15 – 17, 2025.

~A portion of the costs will be covered by scholarship funds awarded to Southern Ohio ESC.

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

APPROVAL OF DONATIONS (Resolution #4985)

Upon the recommendation of Superintendent Bradshaw, it was moved by Ms. Ruth and seconded by Ms. Stepp to approve the donations as listed:

<u>Donated Item/Description</u>	<u>Donation Received from</u>	<u>Value of Donated Item</u>
144--Bottles of Water	Community Markets	
40--Cheese & Peanut Butter Crackers	245 W. Main Street Hillsboro, Ohio 45133	\$49.89
96--Bottles of Water	Family, Farm, & Home	
	1472 N. High Street Hillsboro, Ohio 45133	\$15.96
108--Individually wrapped chips	Save A Lot	
	1472 N. High Street Hillsboro, Ohio 45133	\$41.94
168--Bottles of Water	SFM Insurance	
260--Cheese & Peanut Butter Crackers	2333 Rombach Avenue PO Box 930 Wilmington, Ohio 45177	\$113.28
\$75 Gift Card for Fruit Snacks	Walmart	
	540 Harry Sauner Road Hillsboro, Ohio 45133	\$75.00

The board members present unanimously approved the motion. President of the board, Mr. West, declared the motion carried.

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Bradshaw shared the following with the Board:

1. Thank You (Evaluation Feedback) -- Thank you all for the feedback provided to both Rachel and me. It is much appreciated.
2. OSBA Southwest Region Spring Conference - March 6, 2025 -- Notify Stephanie Huber by 02/27 if you plan to attend.
3. 2024-2025 SOESC Employee Satisfaction Survey -- This will be reviewed by the Leadership Cabinet in March.
4. 2024-2025 District Performance Evaluation Survey -- Feedback shared with team leaders.
5. Updated Board Member Directory -- In board packets.
6. Business Advisory Council (BAC) Grant/ODEW -- Supposed to hear by 02/28 if grant has been approved.
7. Expiring/Non-Expiring Contracts -- For reference/review in board packets.
8. Board Finance Work Session - June 17, 2025 (1 PM - 4 PM, Southern Ohio ESC) -- Date and Time confirmed by the board.
9. Regional "Grow Our Own" Educator Pipeline Working Group -- Launched to address teacher shortage.
10. Clinton County Countywide Professional Development - September 29, 2025 -- SOESC hosting -- subcommittees are working on components for the day.
11. SOESC Strategic Planning Updates -- In the process of developing survey tools.
12. Exceptional Achievement Awards Reminder -- 04/03/2025 at Hillsboro High School reception is at 6:00 pm and program begins at 7:00 pm. Board members are invited to attend.
13. Miami Trace Leadership Academy - April 15, 2025 -- Mr. Bradshaw will present to Miami Trace staff about different leadership topics.

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS (Cont.)

14. Region 14 Transition Expo - March 7, 2025 (Southern State Community College) – All board member are invited to attend the event from 9:30 am to noon at the Patriot Center.
15. Fairfield Ground Breaking – Two staff members attending on 02/26/2025.
16. Superintendent Network Meeting – 03/21/2025 – Working to gather legislators to meet regarding budget and its impact on member districts.

Ms. Enochs shared the following updates with the board:

- **CARF Accreditation (Commission on Accreditation of Rehabilitation Facilities)**
 - Commitment to the quality of services provided
 - Helps providers improve the services they can offer through the accreditation with insurance (connectedness of services)
 - Medicaid billing at a higher rate for our social workers and behavioral health for our districts
 - Once the SOESC receives the accreditation, we can also add more services under the umbrella
- **ACCESS HR Network**
 - Resumed meetings with our ESC partners, discussing practices, hiring, hot topics in education, etc. We are scheduled to meet on 2/26 for our second meeting.
- **Human Capital Workgroup**
 - We have been working to improve our evaluation protocols across the organization and are ready to begin our pilot with our team leaders in our Human Capital Work Group
 - All employees will be coached and have goals around our 5 Core Competencies of an ESC employee (communicator, collaborator, lifelong learner, problem solver, relationship builder, and self-motivated & goal-driven)

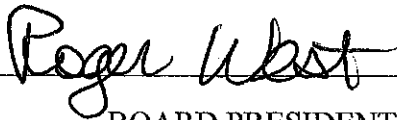
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ADJOURNMENT

It was moved by Ms. Stepp and seconded by Dr. Kirby to adjourn to meet again in regular session on March 25, 2025, at 6:30 pm at the R14/Hopewell Center, 5350 West New Market Road, Hillsboro.


BOARD PRESIDENT


TREASURER

**Southern Ohio Educational Service Center
Governing Board**



Resolution

#4975

February 25, 2025

**RESOLUTION TO AUTHORIZE AND DIRECT OSBA TO MAKE
RECOMMENDED POLICY CHANGES IN LIGHT OF HB 33 LEGISLATIVE
CHANGES IMPACTING ODE AND SBOE**

WHEREAS, the Southern Ohio Educational Service Center Governing Board (Board) authorized the Ohio School Board Association (OSBA) to commence a thorough review of individual board policies to identify those policies requiring updates due to the new HB 33 legislative requirements impacting the Ohio Department of Education and State Board of Education; and

WHEREAS, OSBA created a chart for the Board outlining the specific policy sections that require updates and provided a summary of the proposed language changes for each affected policy; and

NOW, THEREFORE, BE IT RESOLVED, that the Board adopts the recommended policy modifications outlined on the attached "Recommended Policy Updates" chart with an immediate effective date; and

FURTHER RESOLVED, that the Board authorizes and directs OSBA to make the recommended policy modifications set forth above and outlined on the attached "Recommended Policy Updates" chart.

This resolution shall take effect immediately upon approval.

Pager West
Board President

Rachel Meyer
Treasurer

Curtis Bradshaw
Superintendent

RESOLUTION ATTACHMENTS: Recommended policy updates

code	title	<div> <div>department of education</div> <div>state board</div> <div>state superintendent</div> <div>superintendent of public instruction</div> </div>				recommendation
AA	School District Legal Status	Y	Y		Y	Change "State Department of Education" to "Department of Education and Workforce" in 3rd paragraph and remove "(through which policies and directives of the SBOE and Superintendent of Public Instruction are administered)." No change to references in 2nd paragraph.
AFC-1 (Also GCN-1)	Evaluation of Certified Staff (Ohio Teacher Evaluation System)	Y	Y			Change all references to "Ohio Department of Education" and acronym "ODE" to "SBOE." No change to references to State Board of Education.
AFI	Evaluation of Educational Resources		Y			Change "State Board of Education" to "Ohio Department of Education and Workforce."
BCFA	Business Advisory Council to the Board	Y				Change "Ohio Department of Education" to "Ohio Department of Education and Workforce."
DB	Annual Budget and Appropriations Measure		Y			Change "State Board of Education" to "Ohio Department of Education and Workforce."
D	Revenues from Tax Sources		Y			Change "State Board of Education" to "Ohio Department of Education and Workforce."
DECA	Administration of Federal Grant Funds	Y				Change "Ohio Department of Education" and "ODE" to "Ohio Department of Education and Workforce" and "ODEW."
EEAE	Student Transportation in Private Vehicles	Y				Change "Ohio Department of Education" to "Ohio Department of Education and Workforce."
GBH (Also JM)	Staff-Student Relations	Y				Change "Ohio Department of Education" to "State Board of Education."
GBQ	Criminal Records Check	Y				Change "Ohio Department of Education" to "State Board of Education."
GCB-2-R	Certified Staff Contracts and Compensation Plans (Alternative Administrative License)	Y				Change "Ohio Department of Education" and "ODE" to "State Board of Education" and "SBOE."
GCSB	Certified Staff Supplemental Contracts	Y				Change "Ohio Department of Education" to "State Board of Education."
GCN-1 (Also AFC-1)	Evaluation of Certified Staff (Ohio Teacher Evaluation System)	Y	Y			Use notes from AFC-1.

RESOLUTION ATTACHMENTS: Recommended policy updates

code	title	<div> <div>department of education</div> <div>state board</div> <div>state superintendent</div> <div>superintendent of public instruction</div> </div>				recommendation
IGBA	Programs for Students With Disabilities	Y	Y			Change "State Board of Education performance targets" to "Ohio Department of Education and Workforce performance targets." Change "Ohio Department of Education, Office of Exceptional Children's model special education policies and procedures" to "Ohio Department of Education and Workforce model special education policies and procedures."
IGBB	Programs for Students who are Gifted	Y				Change "Ohio Department of Education" and "ODE" to "Ohio Department of Education and Workforce" and "ODEW."
JEGA	Permanent Exclusion			Y	Y	Change "State Superintendent of Public Instruction" to "Director of Education and Workforce."
JFCF	Hazing and Bullying (Harassment, Intimidation and Dating Violence)	Y				Change "Ohio Department of Education" to "Ohio Department of Education and Workforce."
JM (Also GBH)	Staff-Student Relations	Y				Use notes for GBH.
JO-R	Student Records	Y				Change "Ohio Department of Education" and "ODE" to "Ohio Department of Education and Workforce" and "ODEW" under "Use of Student Education Records" heading only. No changes to reference to US Dept of Ed in #4 under "Annual Notification."
JP	Positive Behavioral Interventions and Supports (Restraint and Seclusion)	Y	Y			Change "State Board of Education," "SBOE," "Ohio Department of Education," and "ODE" to "Ohio Department of Education and Workforce" and "ODEW."